



## *Clallam County Fire District 3*



## *2020 Annual Report*



August 3, 2021

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## About Fire District 3

**Preface** – Clallam County Fire District 3 (District) provides a variety of services to the City of Sequim and surrounding area from east of Diamond Point to Deer Park Road in Port Angeles and is an essential mutual-aid resource to neighboring communities throughout the Peninsula. To fulfill its mission of service, the District maintains a cadre of highly dedicated volunteers and career members who are always ready to serve the community’s citizens with compassion and professionalism.

**Mission Statement:** Clallam County Fire District 3 is dedicated to excellence in serving, educating, and protecting our community through emergency medical services, fire suppression, and public education.

**Vision Statement:** Service Driven Through Excellence and Innovation

**Core Values:** Unity ~ Compassion ~ Integrity ~ Courage ~ Honor

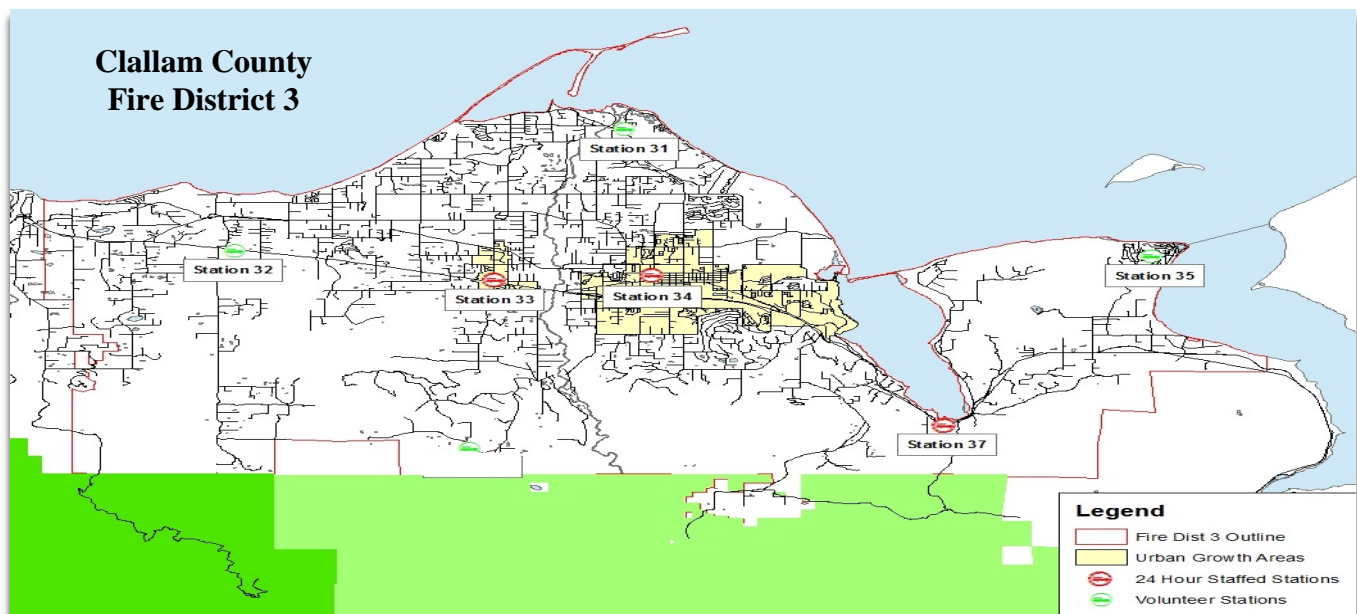
**Motto:** The District’s Mission, Vision, and Values are summarized within the following motto:

*Serve, Respect, Prevent & Protect*

## District Overview

The District, located in the eastern portion of Clallam County, includes the Gardiner community portion of Jefferson County. The District is the largest fire and emergency services provider in Clallam County; providing fire, rescue, and EMS response services to, approximately, a 142 square mile service area while protecting an estimated 34,000 citizens.

The District responds to all types of fires, medical and rescue related emergencies from six fire stations distributed throughout the District. Three of these stations are staffed 24 hours a day, seven days a week, with a combination of on-duty career members that are supplemented by on-call volunteers. The other three stations are staffed exclusively with on-call volunteers. On-duty career firefighters work 24 hour shifts at Station 37 (Blyn), Station 33 (Carlsborg), and Station 34 (Sequim). Volunteers typically respond when called upon from home, work, or wherever they happen to be within the community.



The District responded to 7,262 requests for service in 2021. EMS service requests account for 84% of that total number, with 69% of those being Basic Life Support (BLS) and 31% of them classified as Advanced Life Support (ALS). Fire related calls account for about 4% of that total, with the balance being a variety of false, unintentional, and cancelled calls.

The District is governed by a Board of three Fire Commissioners, elected for staggered 6-year terms. The Commissioners serve, at large, to represent the District's entire service area equally, rather than being assigned to provide geographic representation.

The District employs 50 fulltime employees who are classified as follows:

- 3 Chief Officers
- 3 Administrative Support positions
- 1 Fire Code Technician (Part-Time)
- 3 Maintenance Personnel
- 4 Captains
- 7 Lieutenants
- 29 Firefighters



## District Administration

The focus in 2020 for the administrative and management team was to improve the District's leadership development, training and mentoring as well as developing an internal communications plan. This effort was executed during the COVID19 pandemic.

**Leadership Development** – the District started its leadership development efforts with adopting a vision statement, a list of organizational values, and a set of behavior expectations. The vision statement of “Service Driven Through Excellence and Innovation” is what the District is continually striving to achieve. The values agreed upon were Unity, Compassion, Integrity, Courage, and Honor.

The next step was a leadership survey of all leaders (supervisors) within the organization. This survey identified the strengths and areas for improvement for each leader as viewed by those they lead. Each leader was taken through their individual result by the consultant and had the results explained to them. Each leader also participated in at least one full day of basic leadership training.

All leaders were then offered the opportunity to receive monthly professional coaching. All leaders accepted the offer and have received regular coaching from one of two coaches who are retired fire chiefs that are stand outs in their field.

Quarterly Leadership training sessions were planned, but were cancelled due to the meeting restrictions enacted during the COVID19 pandemic.

**Communications Plan** – As is common with most groups, communications up and down the organization was identified as an area needing improvement. In order to address this, a communications plan in the form of standard operating procedures (SOP) were developed for the District’s internal communications. These SOPs included;

- 4300 – Organizational Communications
- 4300A – Meetings
- 4300A1 – Electronic Messages
- 4300A2 – Written Communications
- 4300A3 – Telephone Communications

These communication tools assist in understanding the expectation of the who, what, when and how of many forms of District communications. It also standardizes how communications are accomplished in order to make them more consistent and predictable.

**Response to COVID 19 Pandemic** – The District fully responded to the COVID-19 pandemic. Staff work constantly and expertly to review, analyze, modify and evaluate both routine and emergency tasks. The goal always being to ensure that the District’s practices were effective, safe, and compliant with the current requirements. Additionally, many District members, both career and volunteer, assisted at the community level to do everything reasonable to assist the greater Sequim-Dungeness Valley community in surviving these strange and tumultuous times. Examples of these efforts include;

- District Operations - Staff held daily planning meetings, during the COVID19 event, each morning to identify messaging, operational, logistical, and isolation needs. Several procedures, protocols and directives were developed that are applicable for future highly contagious diseases events as well.
- Sequim Operational Area (SAO) Emergency Coordination Center (ECC) - District-staff were also key in operating the Sequim ECC. Contingency plans such as mortuary services, field hospitals and emergency sheltering and community feeding were developed for the Sequim Operational Area.
- District members facilitated a Community donation and distribution site for cloth face coverings and other personal protective equipment.
- Community Point of Distribution - The District and the City of Sequim agreed to a Clallam County Emergency Management request to coordinate a Central Point of Distribution (CPOD). The first operational period was Wednesday June 3 from 11:00 AM to 2:00 PM.

Another important development during the Pandemic was that the SOA received its first “Delegation of Authority” letter in the history of Clallam County in which the County Emergency Operations Center (EOC), officially, agreed to delegate some legal and financial authority to the SOA to act on the EOC’s behalf. A second delegation of authority letter was given to the SOA that permitted agencies in the SOA area to distribute Federal and State received food to the citizens of the District by means of a COVID-19 Care Food Package. These two authorizations streamlined emergency decision-making processes and will definitely expedite local ability in responding quickly to future disasters.

Two volunteer groups distinguished themselves during the COVID-19 Pandemic in Eastern Clallam County. One was the Sequim Police Department's Volunteers in Police Service (VIPS) and the other was the District's Community Emergency Response Teams (CERT). Over 110 CERTS and 6 VIPS participated in the COVID-19 response efforts. They have been recognized both at the State level in the Governor's Office and at the Federal FEMA Region 10 level for their efforts. Despite their regular interactions with the public, none of the VIPS/CERTs have become COVID-19 positive from serving; this is a testament to the safety measures implemented.

Volunteers supported the following key activities -

- Lisa Gilbert from CERT 12, an expert in Public Health Education, developed a COVID-19 presentation which shared the CDC and Mayo clinic's recommendations on how best to protect oneself from the virus.
- A team of CERT volunteers distributed over five thousand COVID-19 informational flyers to all the businesses within the SOA. They also supported Port Angeles' request for flyer distribution in that area as well.
- Three thousand copies of a second flyer directing citizens to use 211 rather than 911 to seek non-emergency information was also delivered by CERTs to all businesses in the SOA.
- John Viada (Division Chief Sequim) and CERT 2 established a phone bank team to make calls from their homes to gather emergency response capability data and contacts from key service groups, churches, business groups and agencies if needed. This greatly expanded the knowledge base for the development of plans in the ECC and led to some of the volunteer service and business coordination in the community. This data will be helpful for dealing with future events as well.
- CERTs also assisted in COVID-19 planning and updating outbreak tracking, the modeling of the disease, and updating daily status' in Clallam and surrounding Counties.
- Keith Koehler (CERT 7 & Asst. Division Chief Sequim) and Blaine Zechenelly, having learned that Harbor Freight was willing to donate Personal Protective Equipment (PPE) to hard pressed hospitals, quickly coordinated a surprise delivery of PPE for the Olympic Medical Center's Hospital (OMC). Eric Lewis, CEO of OMC at that time, and the staff greatly appreciated the surprise donation which came just as their remaining PPE supplies had dwindled to their lowest point. The donation amounted to three shipping pallets of gloves, face shields, and N95 masks.
- CERT staffed the Message Center and Check-In for Daily Healthcare Screenings every day when the ECC was open. CERTs also provide the service of daily cleaning and disinfecting of work surfaces.
- The Public Information Officers (PIO) craft official communications for the community. CERTs were assigned to assist in posting COVID-19 and other urgent information on the kiosks placed throughout the City of Sequim. CERTs would physically drive to information kiosks around the community on a regular basis and post new information for the PIOs.
- CERTs provided essential IT support in the ECC, including printer maintenance, networking and PC support.

- CERTs also staffed the donations center at Sequim’s Greywolf Elementary School which received community donated supplies of hand-made masks, gloves, gowns, and other PPE. Over ten thousand items including five thousand masks, were donated from the Sequim community to the county for distribution to medical facilities.
- In addition, CERTs worked with local community volunteer partners to assist the City of Sequim and the District in addressing urgent local needs for cloth masks within the immediate operational area as part of the Mask Challenge Campaign.

## Finance

**Revenue** – The County Treasurer acts as an agent to collect property tax levied on behalf of the District. In 2020, the District’s Regular levy rate was \$1.423 per \$1,000 of assessed value. Based on the assessed valuation of \$5,559,045,291, the 2020 Regular Levy totaled \$7,925,111. The EMS levy rate was \$.426 per \$1,000 of assessed value. Based on the assessed valuation of \$5,597,165,535, the 2020 EMS Levy totaled \$2,382,774 of revenue. A summary of the District’s 2020 revenue is shown below:

<b>Revenue Source</b>	<b>Budget</b>	<b>Actual</b>	<b>Difference</b>	<b>% of Budget</b>
General Property Tax:	8,023,839	8,049,231	25,392	100.3%
EMS Property Tax:	2,411,725	2,424,717	12,992	100.5%
Leasehold Excise Tax:	8,000	12,485	4,485	156.1%
Timber Excise Tax:	16,000	19,245	3,245	120.3%
<b>Total Taxes:</b>	<b>10,459,563</b>	<b>10,505,678</b>	<b>46,114</b>	<b>100.4%</b>
State Grant Revenue:	1,200	2,460	1,260	205.0%
Federal Grant Revenue:	366,576	46,162	(320,414)	12.6%
Charge for Services:	78,500	228,788	150,288	291.4%
Ambulance Services:	110,000	88,595	(21,405)	80.5%
Miscellaneous:	85,803	111,378	25,575	129.8%
County Timber:	50,000	110,146	60,146	220.3%
<b>Total Revenue:</b>	<b>11,151,642</b>	<b>11,093,207</b>	<b>(\$58,435)</b>	<b>99.5%</b>

**Expenditures** – The District adopted an annual appropriated budget for the General Fund and the budget constitutes the legal authority for expenditures at that level. The budget is further appropriated at the department level and annual appropriations for these funds lapse at the fiscal year end.

The District maintains a policy statement that on-going operational expenses are to be funded by on-going revenue (new funds, not reserves). The 2020 expense budget totaled \$10,946,313 and included \$673,586 for capital projects. The total 2020 expenditures budget was well under the anticipated revenue for the year. In addition, actual expenditures for 2020 were significantly lower than planned, primarily due to the COVID-19 event.

**Table 2: Expenditures Statement**

Department	Budget	Actual	Difference	% of Budget
Commissioners:	39,356	32,911	(\$6,444)	83.6%
General Administration:	1,034,595	954,852	(\$79,743)	92.3%
Volunteers:	247,564	160,014	(\$87,549)	64.6%
Fire Suppression:	1,362,908	1,230,971	(\$131,937)	90.3%
Risk Reduction:	318,883	253,985	(\$64,898)	79.6%
Emergency Medical:	6,090,201	5,650,976	(\$439,224)	92.8%
Tactical EMS:	2,000	0	(\$2,000)	0.0%
Wildland:	16,400	12,078	(\$4,322)	73.6%
Tech Rescue:	8,400	4,322	(\$4,078)	51.5%
Haz-Mat:	3,000	0	(\$3,000)	0.0%
COVID-19 Response:	0	91,609	\$91,609	n/a
Emergency Management:	25,000	3,760	(\$21,240)	15.0%
Facilities:	593,529	575,757	(\$17,771)	97.0%
Vehicles:	530,892	473,254	(\$57,638)	89.1%
Capital Expenditures:	673,586	384,066	(\$289,520)	57.0%
<b>Total Expenditures:</b>	<b>10,946,313</b>	<b>9,828,556</b>	<b>(\$1,117,756)</b>	<b>89.8%</b>

The appropriated and actual expenditures for the General Fund, by Department were as follows:

**Grant Status** – During 2020, the District:

- Entered our fourth and final year of the SAFER grant funded Volunteer/Training Coordinator position.
- Expended a portion of the 2018 AFG grant award totaling \$321,576. Grant expenditures in 2020 were \$39,869 and the remaining funds will be spent in 2021.



**Operations & Training**

**Personnel Changes –**

**Four Career staff members retired in 2020:**



Lieutenant EMT Lawrence Bingham, after 39 years of Service, retired May 31<sup>st</sup>, 2020.



Firefighter/EMT Lawrence "Larry" Parker, after 29 years of Service, retired May 31<sup>st</sup>, 2020.



Assistant Chief of Logistics, Eric Quitslund, after 6 years of service with Clallam County Fire District 3, and 40 years total, retired May 31<sup>st</sup>, 2020.

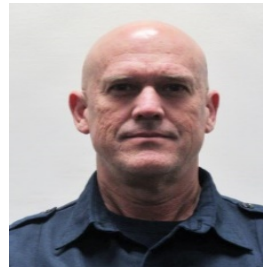


Fire Code Technician Stephen Jackson, after 5 years of Service with Clallam County Fire District 3, and 43 years total, retired May 31<sup>st</sup>, 2020.

Five Career Firefighter/EMT's, Jon Donahue, Bo Pinnell, Colton McGuffey, Paul Lang and Tyler Campbell and one Firefighter/Paramedic, Christopher Darling, joined the District as new employees. In 2020, new volunteer additions included two firefighters, two firefighter EMTs, and two EMTs and during 2020, the District lost 12 volunteers.



Kolby Konopaski was promoted to a Lieutenant-Paramedic May 1, 2020.



Volunteer Coordinator, Scott Johnson, was hired on June 10, 2020.



Kevin Smith, a mechanic, resigned October 31, 2020. He accepted a position in Montana with a local Fire Department as their Fleet Manager/Mechanic and hopes to make the area his home for retirement. He was with the District for 9 years!

**Volunteer Recruit Academy** – The District delivered a recruit class (21-1) that started in November of 2020 and ended in April of 2021. In cooperation with District partners, Clallam 2 Fire - Rescue, Port Angeles Fire Department, Clallam County Fire District 4 and East Jefferson Fire & Rescue. More information will be in the 2021 Annual Report.



**Probationary Firefighters** – When the District hired 6 new firefighters, they quickly recognized a need to assure that all of them were proficient in not only their firefighting skills, but skills that are independent to the way District 3 does them. That being said, the District has many capable instructors and because of that, was able to host an “In-House Fire Academy” for these probationary firefighters. Lieutenant Albers and Firefighter Anderson were the lead instructors for this academy. A few of the probationary firefighters needed to take the IFSAC test and those who did, all passed. Five of these members are Firefighter EMT's; they counted as staffing at the beginning of September. The one that is a firefighter Paramedic, did not count as staffing until December of 2020.

**Records Management System (RMS) and Staff Scheduling** – Two main computer programs the District uses are Telestaff and ESO. Telestaff is used for scheduling and ESO is used for documenting Electronic Health Records for EMS calls and fire incidents. In 2020, staff started the process of implementing an update to the scheduling system, Telestaff and purchasing a new purchasing a new RMS. There will be more information of this in the 2021 Annual Report.

**Dispatch** – PenCom is who the District uses for 911 dispatching, in 2020 they signed a contract for an upgrade. The go live date for that upgrade was set for August of 2021.

**Nozzle Forward** – Firefighter Anderson attended a Nozzle Forward class in February of 2020 that was hosted by East Jefferson Fire Rescue, he later shared the knowledge he received at this course to many other career and volunteer firefighters for the District.

**On-Going Volunteer Training** – Volunteer training started out strong in January of 2020 and was abruptly halted when the COVID 19 Pandemic hit! Volunteer drill was canceled from April 1st through June 30<sup>th</sup>, in 2020. Once training started back up, it was held via Zoom since in-person training was not allowed at that time. Later in 2020 when participation limitations, clear masking and social distancing guidelines and directives were established, in person drill was once again held; starting at individual volunteer stations to keep attendance to a minimum and social distancing space adequate and eventually returned to multi-company drills in the later part of 2020.

**Career Training** – On-duty career training continued throughout 2020. Many of the tasks that require on-going training are considered “essential” and even though COVID protocols were in place and some training had to be modified to fit them, essential training continued to keep all of the career first responders current on perishable and essential skills.

**Backfilled Shift Training** – The District was able to host backfilled shift training twice in 2020 for career members. Backfilled shift training is where career members, who would have been “off-duty”, cover responses during the day so the on-duty members can train uninterrupted. Those who attended had Firefighter Travis Anderson share the knowledge he learned at the Nozzle Forward class he had recently attended.

## Logistics

In addition to the Logistics Section’s normal duties of vehicle and facility maintenance, the following highlights were accomplished during 2020:

**Volunteer Insurance** – In 2019, District Commissioners approved the Trusteed Plans yearly application which allowed volunteer members who qualify for insurance to receive a plan through them; this was helpful and a small handful of qualified volunteers participated.

**Line of Duty Death Documents** – A group of stakeholders worked together to draft materials to be used in a packet that members can fill out in case of a “Line of Duty Death”. Although the hope is to never need these, staff feels it is in the best interest of members’ family to have a resource for those who choose to participate and be prepared for the worst case scenario.

**Aid 33** – An ambulance remount was completed and the apparatus was put in service as Aid 33.

**Enterprise Work** – This year the District’s delivery of outside maintenance services grew with expanded service for District 2 and addition of the City of Sequim.

**Washington Fire Admin Section (WFAS)** – The District’s very own Caity Karapostoles, Administrative Assistant, was voted in as the WFAS Chair. The WFAS puts on a yearly conference for all of Washington’s Fire Administrative Assistants; this role is a big one, but the District is confident she will succeed and deliver an amazing conference for all attendees!

**Central Supply** – John McKenzie, a volunteer firefighter created an app to help with ordering products through Central Supply; the app went live in June of 2020. John has also taken over the distribution of Central Supply orders.

**Maintenance Office Space** – Staff completed an update to the offices at the Maintenance Facility. This included new desks and better use of storage and meeting areas. The space is now more conducive to weekly meetings and appropriate working areas.

**Classroom** – Staff completed the installation of a new classroom at the Training Facility in Carlsborg. This classroom is larger than what the District currently had and will allow the District to host larger classes than previously able to.

**Annual Testing** – Staff completed annual hose, ladder and pump testing.

**Surplus** – The District was able to surplus several vehicles, tires and misc. equipment during 2020.

**Plymo Vent** – Maintenance members oversaw the installation of a new Plymo Vent (air exhaust removal) system at Station 33 in Carlsborg. This system will improve the air quality in the apparatus bay thus making it a safer environment for District members.

**Collective Bargaining Agreement** – Local 2933’s 2021-2024 Collective Bargaining Agreement was signed by all parties on 12/29/2020. Labor and Management worked hard to accomplish the contract. The current 2021-2024 CBA with Local 2933.

**Grant Status** – During 2020, the District:

- Entered year four, with the grant funded Volunteer/Training Coordinator position.
- Received a 2018 AFG grant award, in the amount of \$321,576, to fund radio and pager replacement during 2020.

In addition to the highlights above and even with the Pandemic in place, the Logistics Section continued stayed the course in efforts to get its house in order, improve efficiency, optimize use of technology, and incorporate long-range planning principles. All Pandemic things aside, progress was made again this year; huge kudos to all those involved!

## Community Risk Reduction

The following list contains highlights regarding Community Risk Reduction:

**Smoke Detector Program** - Reinvigorated the smoke detector program thanks to Joe Carter, John McKenzie and Chaela Sumner. Over the course of 2020, they have installed close to 50 smoke detectors for community members who needed assistance.

**CERT** - 50 citizens were trained in CERT which was abruptly halted in March of 2020 due to COVID.

**Emergency Coordination Center (ECC)** - Jointly staffed the ECC with Sequim Police Department and the City of Sequim in support of COVID planning, coordination of efforts, communication and execution of necessary functions during the Pandemic.

**Central Point of Distribution (CPOD)** - Developed and supported a CPOD for food distribution to the community. In the 20 weeks the District was involved, 196 tons of food or 19,577 boxes were distributed; this had a direct effect on 8,494 families.

**Retirement** - Inspector Jackson retired from the Fire District.

**Conex Box** - Assisted Sunland Homeowner's Association in acquiring a 20 foot Conex box for their CERT team's supplies.

### CERT Continued –

As previously mentioned, Community Emergency Response Teams (CERT) continued to grow throughout 2020. CERT stepped up to help staff the Emergency Coordination Center when it was operational, they then tended to the Central Point of Distribution to help distribute masses of food to a community in need and they ended 2020 by helping with coordination efforts during the COVID Vaccine Clinic. Without CERT participation, many of these efforts would have struggled to exist. Thanks to these trained and ready to act volunteers, these efforts were able to occur seamlessly. Although CERT in this area was originally designed to prepare for the Cascadia Rising Event that is years overdue to occur, COVID was another event that required these volunteers, just in a different capacity. Because they were trained and ready to act, they were the obvious choice for these programs, they were able to rely on their basic training and put to use their organizational skills in a similar emergency response fashion.



**Health & Safety**

During 2020, the District’s Safety Committee continued to implement steps to foster a culture of safety within the organization in the prevention of work place accidents and injuries. Though only required to meet quarterly the committee adopted a monthly meeting schedule that included virtual meetings via zoom due to Covid-19 restrictions. The increased meeting frequency enabled Committee members to identify and address safety issues more efficiently and communicate safety messages more regularly.

The Safety Committee also implemented “Safety Briefings” conducted by Safety Committee members at the beginning of volunteer and career training events to enhance the integration of workplace safety into the District’s on-going training programs. John McKenzie provided the majority of volunteer safety briefings, while career committee members lead shift briefings.

Safety Committee members, in collaboration with labor and management representatives published a “Serious Injury & Line of Duty Death (LODD)” membership information packet. The information packet is designed to aid and guide District members and their families in the event of a serious injury or LODD. The packet is optional and is readily accessible on the District Learning Management System, Vector (Target) Solutions’ file center.

**Clallam County Fire District 3** Form: 2500F  
**Serious Injury & LODD – Member Information**  
 (Effective, 3/19/20)

Reference: SOP 2500, Line of Duty Death Procedures

Please return this completed packet in a sealed envelope. The envelope will ONLY be unsealed in the event of your serious injury or death in the line of duty. Please take the time needed to fill these forms out completely and accurately with your spouse, family member or close relative's information. Please type (or print legibly) all responses.

**Member Information**  
 (Legal) Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_  
 Date of Hire: \_\_\_\_\_ Social Security Number: \_\_\_\_\_  
 Current Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_  
 Zip Code: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
 Previous Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_  
 Zip Code: \_\_\_\_\_  
 Primary Healthcare Insurance: \_\_\_\_\_  
 Policy #: \_\_\_\_\_ Group #: \_\_\_\_\_ Phone #: \_\_\_\_\_  
 Secondary Healthcare Insurance: \_\_\_\_\_  
 Policy #: \_\_\_\_\_ Group #: \_\_\_\_\_ Phone #: \_\_\_\_\_  
 Tertiary Healthcare Insurance: \_\_\_\_\_  
 Policy #: \_\_\_\_\_ Group #: \_\_\_\_\_ Phone #: \_\_\_\_\_  
 Disability Insurance: \_\_\_\_\_  
 Policy #: \_\_\_\_\_ Group #: \_\_\_\_\_ Phone #: \_\_\_\_\_  
 AirCare Insurance: \_\_\_\_\_  
 Policy #: \_\_\_\_\_ Group #: \_\_\_\_\_ Phone #: \_\_\_\_\_  
 Homeowners Insurance: \_\_\_\_\_  
 Policy #: \_\_\_\_\_ Group #: \_\_\_\_\_ Phone #: \_\_\_\_\_  
 Life Insurance: \_\_\_\_\_  
 Policy #: \_\_\_\_\_ Group #: \_\_\_\_\_ Phone #: \_\_\_\_\_  
 Other Information: (i.e., advance directive, living will, power of attorney, etc.)  
 \_\_\_\_\_

Effective: (3/19/20) Form: 2500F Page 1 of 9

Below is a summary of reportable workplace injuries and illnesses that occurred in 2020:

Table 3: Summary of Work-Related Injuries & Illnesses			
Total Number of Cases			
Number of Deaths	Number of cases with days away from work	Number of cases with job transfer or restriction	Number of other recordable cases
0	2	1	0
Total Injury & Illness Types			
Injuries:	13	Poisonings:	0
Skin Disorders:	0	Hearing Loss:	0
Respiratory conditions:	0	All other illnesses:	0

## Incident Data

Table 4: Calls for Service Incident Summary

Incident Type	Number of Incidents by Type	Percentage of Total Incidents by Type	Average Response Time
EMS	6149	83.73%	0:6:50
False	164	2.23%	0:07:27
Other	15	0.20%	0:00:01
Public Assistance	320	4.36%	0:07:30
Good Intention	578	7.87%	0:03:31
Fire	96	1.31%	0:7:31
Hazardous Materials	22	0.30%	0:09:54
<b>Total:</b>	<b>7,262</b>	<b>100.00%</b>	<b>0:07:14</b>

**2020 Turnout Time** – The District adopted a day time, from 7:00 AM to 10:00 PM, turnout standard of 60 seconds and a nighttime, from 10:00 PM to 7:00 AM, turnout standard of 90 seconds; both of which should be met 90% when responding to high priority events.

Table 5: Turnout Time Summary

Turn Out Category	Response Time Goal	Actual Turnout Time
Day	60 Seconds	195 Seconds
Night	90 Seconds	243 Seconds

**Response Times** – An estimated 80% of the District’s population is concentrated within a 25 square mile area centrally located within the 142 square mile service area. Therefore, the District follows suburban and rural response time standards to differentiate between this blend of suburban and rural population densities. The following tables summarize response times based on this distinction.

**Initial Company (Priority)** – The following table summarizes actual response time performance in relation to the response time goals established for the first arriving unit, both of which should be meet 90% of the time when responding to high priority events.

Table 6: Response Time Summary (Priority Incidents)

Response Category	Response Time Goal	Actual Response Time
Suburban	6:00 minutes	9:30 Minutes
Rural	14:00 minutes	14:12 Minutes

**Initial Company (Non-Priority)** – The following table summarizes actual response time performance in relation to the response time goals established for the first arriving unit, both of which should be meet 90% of the time when responding to non-priority events.

**Table 7: Response Time Summary (Non-Priority Incidents)**

Response Category	Response Time Goal	Actual Response Time
Suburban	9:00 minutes	9:43 Minutes
Rural	17:00 minutes	8:07 Minutes

**Effective Response Force (Fire)** – The District established service delivery goals for guiding the deployment of an Effective Response Force. These goals represent the District’s capacity in terms of maintaining sufficient personnel and equipment, strategically distributed and concentrated within the service area, such that an Effective Response Force can reach 90% of the time. An Effective Response Force is based on deploying the number of responder, and equipment resources, required to initiate the first-response mitigation efforts needed to effectively control the incident. Currently there is no mechanism in place to record and document this metric.

**Table 8: Effective Response Force Summary (Fire Incidents)**

Response Category	Service Level Response Goal
Suburban	25 minutes
Rural	30 minutes

**Table 9: Effective Response Force Summary (EMS Incidents)**

Response Category	Service Level Response Goal
Suburban	19 minutes
Rural	27 minutes

**Special Operations** – The District maintains mutual-aid agreements with partner agencies to assure access to the number of qualified responders and specialized equipment needed to reach 90% of all special operation events within the response times stipulated below, which are from the time of request:

**Table 10: Special Operations Response Time Summary**

Special Operations Event Type	Suburban/Rural Response Time Goals	Suburban/Rural Actual Response Times
Hazardous Materials	90/100 minutes	3:14 minutes
Marine Rescue	30/60 minutes	No Responses
Technical Rescue	30/60 minutes	12:21 minutes
Aircraft Firefighting	10/30 minutes	No Responses
Wildland Firefighting	10/30 minutes	03:23/12:31 minutes

In conclusion, it is with sincere appreciation that the District must acknowledge the tremendous support provided by all the dedicated volunteer and career members who serve the community. Their collective efforts are what enable Clallam County Fire District 3 to fulfill its mission: Clallam County Fire District 3 is dedicated to excellence in serving, educating, and protecting our community through emergency medical services, fire suppression, and public education.